



NORFOLK

Inter Departmental Memorandum

TO: Norfolk Design Review Committee

FROM: Frank Duke, AICP, Executive Secretary

COPIES: Lori Cloud (City Clerk's office)

SUBJECT: Preliminary Agenda for January 9, 2012 Meeting

December 16, 2011

Following is the preliminary agenda for the Norfolk Design Review Committee meeting on **Monday, January 9, 2012 at 4:00 p.m. in the 10th Floor Conference Room at City Hall**. An informal discussion of agenda items is at 3:45 p.m. for interested parties in the 5th floor conference room.

A. Ghent Certificate of Appropriateness

1. Preliminary Review

- a. 526 Westover Avenue – Enclosure of porch

B. West Freemason Certificate of Appropriateness

1. Preliminary Review

- a. 439 West York Street/ NOAA – Installation of Cannonball Trail marker

C. Private Project

1. Preliminary Review

- a. 232-234 West Bute Street/ Jefferson Hotel – Entrance awning/canopy

D. Historic District Design Guidelines

An applicant or representative must attend the Design Review Committee meeting to present the request.